**Annual Project Report**

Submit one form per project (page 1 of 6). You may add additional pages if needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Program Year** |  |
| **Project** |  | **Years in Project** |  |

**Section 1:** **Goals and Planning for My Project**

To be completed at the beginning of the 4-H year.

**PROJECT GOALS:**

**What do I want to learn?** Before you start your project, write at least two things you hope to learn. Use a life skill from the Life Skills Wheel in your goal sentence.

*I want to learn goal setting by designing a Web page for my 4-H club.*

*I want to get better at problem solving by figuring out how to be ready for show time at the fair.*

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**LEARNING PLAN:**

**What will I do to meet my goal?** Include at least two things you plan to do to meet your goal.

*I will take an online course in Web design.*

*I will practice getting my heifer ready for show.*

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**Annual Project Report**

Submit one form per project (page 2 of 6). You may add additional pages if needed.

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| **Project** |  |

**Section 2:** **My 4-H Project Activities**

To be completed throughout the 4-H year, noting progress made toward your goals.

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| --- | --- | --- | --- |
| **LEARNING EXPERIENCES**  **Explain what you did, what you learned, and the skills you gained in the project.**  *Include the level of participation:* ***I*** *= Individual,* ***L*** *= Local Club/Unit/Project,* ***C*** *= County/Area/District,*  ***M*** *= Multi-county/Section,* ***S*** *= State,* ***N*** *= National/Multi-State,* ***G*** *= Global* | | | |
| **Date** | **Level** | **Hours** | **What did you do? | Where?**  **What did you learn and/or what life skill did you practice?** |
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**Annual Project Report**

Submit one form per project (page 3 of 6). You may add additional pages if needed.

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| **Project** |  |

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| --- | --- | --- |
| Number or Frequency | **List things made, raised,  grown, or improved.** | Life skills or knowledge skills gained or if there were any awards or honors earned. |
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**Section 2: My 4-H Activities continued**

**Annual Project Report**

Submit one form per project (page 4 of 6). You may add additional pages if needed.

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| **Project** |  |

**Section 3: Expenses and Income/Value**

*Summarize, totaling all expenses such as: ingredients, feed, vet supplies/visits, materials, exhibitor’s fees, and all income and value such as: finished products, animals sold, exhibit premiums, etc.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Number or Quantity** | **Expense** | **Income**  **or Value** |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
| **Totals** | | $ | $ |
| **Total Profit or Loss** | | $ | |

**Annual Project Report**

Submit one form per project (page 5 of 6). You may add additional pages if needed.

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| **Project** |  |

**Section 4:** **Reflecting on your Project**

This is to be completed at the end of your project year, revisit the goals that you set at the start of the year to assist you in thinking about these questions.

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| **If another member was thinking about taking on this project next year, what would you tell them about what could be learned in this project?**  *Reflect on what you have learned from mistakes during this process. What problems did you encounter and how did you solve them? How can you apply what you have learned to your life?* |
|  |

**Annual Project Report**

Submit one form per project (page 6 of 6). You may add additional pages if needed.

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| **Project** |  |

**Section 4: Reflecting on Your Project continued**

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| --- |
| **Here are my project plans for next year, *describe how your project has influenced your plans for the next 4-H year.*** |
|  |