**Annual Project Report**

Submit one form per project (page 1 of 4). You may add additional pages if needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Program Year** |  |
| **Project** |  | **Years in Project** |  |

**Section 1:** **Goals and Planning for My Project**

To be completed at the beginning of the 4-H year.

**PROJECT GOALS:**

**What do I want to learn?** Before you start your project, write at least two things you hope to learn. Use a life skill from the Life Skills Wheel in your goal sentence.

*I want to learn goal setting by designing a Web page for my 4-H club.*

*I want to get better at problem solving by figuring out how to be ready for show time at the fair.*

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**LEARNING PLAN:**

**What will I do to meet my goal?** Include at least two things you plan to do to meet your goal.

*I will take an online course in Web design.*

*I will practice getting my heifer ready for show.*

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| **Project** |  |

**Section 2:** **My 4-H Project Activities**

To be completed throughout the 4-H year, noting progress made toward your goals.

**List your Learning Experiences you have had through this specific project, this is what you did all year:**

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| --- | --- | --- |
| Number or Frequency | **List things made, raised, grown, or improved through this project.** | **Life skills or knowledge skills gained, or if there were any awards or honors earned.** |
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**Annual Project Report**

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| **Project** |  |

**Section 3: Expenses and Income/Value**

*Summarize, totaling all expenses such as: ingredients, feed, vet supplies/visits, materials, exhibitor's fees, and all income and value such as: finished products, animals sold, exhibit premiums, etc. For Beginners, this summary is a good first step at recording the expenses and income with any 4-H project.*

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| --- | --- | --- | --- |
| **Item** | **Number or Quantity** | **Expense** | **Income**  **or Value** |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  |  | $ | $ |
|  | **Totals** | $ | $ |
| **Total Profit or Loss** | | $ | |

**Annual Project Report**

Submit one form per project (page 4 of 4). You may add additional pages if needed.

|  |  |
| --- | --- |
| **Project** |  |

**Section 4:** **Reflecting on your Project**

This is to be completed at the end of your project year, revisit the goals that you set at the start of the year to assist you in thinking about these questions.

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| **If another member was thinking about taking on this project next year, what would you tell them about what could be learned in this project?** *Did you make any mistakes? What did you do to solve those mistakes? What kind of advice would you give?* |
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| **What are your project plans and goals for next year based on what you learned this year?** |
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