Leader’s Guidelines for handling animal approval forms
(New guidelines that correspond to Animal Approval Forms revised 12-1-05)

- Species: either of these terms
  - Ovine (sheep)
  - Bovine (cattle)
  - Camelid (Llama/alpaca)
  - Equine (horse)
  - Caprine (Goat)
  - Canine (dog)
  - Rabbit
  - Cavy (guinea pig)
  - Poultry
  - Swine

- Verify 4-H Age

- Complete name and address

- Youth’s name appears on front and back

- 4-H Leader/Advisor signs on the line immediately after last animal listed

- Animal’s registered name/pet name

- There is some form of identification # in proper column(s)
  - If animal has both an ear tag and a microchip number, there is a separate column for each.
  - Registration number (if not a grade animal) should be entered
  - If registration has not been received – supply sire and dam’s numbers
  - Grade Horse: Use Coggins Certification or a good photo as I.D.
  - Dairy animals should have a registration # unless that breed registry does not require such
  - Small animals, pets are identified by a good photo or markings are described in I.D. columns

- Show class—corresponds with date of birth

- Date of Ownership or Lease - If a registered animal is not registered in the child’s name, i.e. “Farm Name” then the animal needs to be on a lease form.

- Lease form must be submitted at same time

- If Bred & Owned (owned mother when this animal was born) – some shows have special awards for Bred & Owned and use this to enter into class

- Must be at the County Extension office by JUNE 30th.
  - ESE Horse, April 1; ESE Dairy, May 1; Working Steer, May 1

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