

AROOSTOOK COUNTY 4-H LEADERS ASSOCIATION CONSTITUTION
RATIFIED JULY 9, 1992

ARTICLE I
NAME

Section 1. The name of this organization shall be the Aroostook County 4-H Leaders Association.

ARTICLE II
OBJECT

Section 1. To foster 4-H in Northern Maine.

ARTICLE III
AFFILIATION

Section I. This Association shall be affiliated with the University of Maine Cooperative Extension.

ARTICLE IV
MEMBERSHIP

Section 1. All leaders, club assistants, project leaders, and junior leaders of recognized 4-H clubs, as well as extension advisors, shall automatically be members of the Association.

Section 2. Junior leaders shall be non-voting members of this Association.

ARTICLE V
AUTHORITY

Section 1. Roberts Rules of Order shall be considered as the final authority on all procedural questions not specifically covered by the Constitution and By-Laws.

ARTICLE VI
MEETINGS

Section 1. This Association shall hold annual and monthly meetings at such time and place as may be designated by the By-Laws.

ARTICLE VII OFFICERS

Section 1. The elective officers shall consist of President, Vice-President, Secretary and Treasurer.

Section 2. The term of office for the President, Vice-President, Secretary and Treasurer shall be two (2) years.

Section 3. An elected Officer shall not hold the same office for more than two (2) consecutive terms.

Section 4. The elected Officers of this Association shall assume their duties at the first meeting following their election.

Section 5. The Executive Board of the Aroostook County 4-H Leaders Association shall consist of the officers, 4-H Extension advisors and Extension Educators.

Section 6. When a vacancy in office occurs from any cause whatsoever, said vacancy shall be filled by appointment by the President and approved by the Executive Board.

ARTICLE VIII AMENDMENTS

Section 1. Any proposed alternation of, or amendment to the Constitution must be presented in writing, signed by 25% of the voting members, to the Board no later than three (3) months prior to the annual meeting. This must be mailed to the members sixty (60) days prior to the annual meeting.

Section 2. Passage of any proposed amendments shall be by affirmative two third (2/3) majority of ballots cast, at the annual meeting.

Section 3. Changes shall take effect at the first meeting following the annual meeting.

RATIFIED JANUARY 22, 2015

ARTICLE I
MEETINGS

Section 1. The Annual Meeting shall be held in August at the time and place to be determined by the Aroostook County 4-H Leaders Association.

Section 2. Monthly meetings shall be held during the fourth (4) week of the month.

Section 3. Notification of time and place shall be via email, postal mail and/or newsletter.

Section 4. At any meeting a quorum shall consist of at least one officer and leaders from three (3) clubs.

Section 5.1 A leader should be encouraged to attend at least four (4) Aroostook County 4-H Leaders Association meetings per year.

Section 5.2 There will be an incentive for clubs who attend at least four (4) Aroostook County 4-H Leaders Association meetings per year.

Section 5.3 For each club with representation at four (4) or more meetings, their club name will be put into a drawing the number of times the club was represented at the monthly meetings of the Aroostook County 4-H Leaders Association.

ARTICLE II
DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the Aroostook County 4-H Leaders Association; act as chairman of their Executive Board. Call special meetings of the Association or Board in accordance with the Constitution and By-Laws, and perform other duties as usually pertain to his/her office. He/she shall be an ex-officio member of all committees.

Section 2. The duties of the Vice-President shall be the same as the President's in the absence of the President.

Section 3. The duties of the Secretary shall be to take minutes of meetings, to maintain the minutes, and to supply a copy to the Extension office for mailing. Each club leader will choose their preference for distribution of the minutes.

Section 4. The duties of the Treasurer shall be to receive and record all funds both incoming and outgoing. Pay all bills submitted and approved by the Executive Board or

appropriate committee. Prepare and present a treasurer's report at each meeting. Prepare annual report for the end of fiscal year.

Section 5. Duties of the Executive Board:

A. Shall have charge of various business transactions and authorize the expenditure for monies by and for the Association.

B. Shall have power to make contracts in name of Association as necessary.

C. Shall arrange to have an audit of the books of the Treasurer at the end of the fiscal year ending September 30th of every year.

D. The members of the Executive Board members include the officers of the Aroostook County 4-H Leaders Association.

ARTICLE III COMMITTEES

Section 1. Standing committees shall be appointed by the President.

Section 2. Special committees shall be formed as needed for a specific purpose. At the completion of the assignment the special committee shall be discharged.

ARTICLE IV VOTING

Section 1. Election of officers shall be by whatever means is decided at the annual meeting.

ARTICLE V FISCAL YEAR

Section 1. The fiscal year shall be from October 1 to September 30.

ARTICLE VI AMENDMENTS

Section 1. Amendment to By-Laws may be proposed at any meeting and voting will take place at the next schedule meeting.