**HANCOCK COUNTY 4-H VOLUNTEER JOB DESCRIPTION**

**BOARD OF DIRECTORS**

**Title: Member, Board of Directors, Hancock county 4-H Leaders Association**

**Purpose:** Serve as a resource person for the 4-H Leaders Association in making

financial and program management decisions.

**Responsibilities:**

\*Assist the president in making financial decisions for the 4-H Leaders’ Association,

such as spending for programs, scholarships and awards.

\*Provide guidance to 4-H Leaders Association in matters requiring policy or executive decisions.

\*Approve money spent by Treasurer.

\*Contribute to the planning of county- wide events such as the annual Leaders’

Banquet and Cloverfest (Annual Youth Achievement Night)

**Skills/Knowledge Needed:** Experience working with adult 4-H volunteers and 4-H youth.

Leadership and decision-making abilities.

Sincere interest and willingness to work within the philosophy and guidelines of state and county 4-H program.

**Time Commitment:** 2-3 hours average per month for one year. Heavier commitment

during the summer/fall.

Updated September 2016