

CLUB AWARDS

Clubs are recognized for outstanding achievement in the following categories:

CLUB CHARTER: Each new club will receive a charter after the completion of their first year. Charters will be given out only once. In order to be considered for a charter a new club must have:

- At least 4 members
- Have an official name
- Choose officers
- Have at least 6 meetings a year
- Have at least 1 VOLT-certified Volunteer Leader
- All members must be enrolled at the Extension office

GOLD SEAL OF ACHIEVEMENT: A club will receive a Gold Seal to place on their charter if they meet the following requirements:

1. Group of at least five (5) members
2. A leader
3. Club officers
4. Eight (8) or more meetings held during the year
5. Hold a judging contest, quiz or demonstrations (all members must participate in at least one of these)
6. Promote 4-H through the media (TV, radio or newspaper)—proof needed

This will be awarded every year to all clubs qualifying.

BLUE RIBBON CLUBS: A club will receive a blue ribbon for outstanding work done if they meet the following requirements:

Items 1 through 6 for a Gold Seal **PLUS:**

7. Plan of Work—The club must establish goals for the year and include ideas for accomplishing this.
8. Public Service—The club must participate in a community service project.
9. Environmental Awareness—The club needs to devote at least one meeting to this topic.
10. Health & Safety—The club needs to devote at least one meeting to this topic.
11. Demonstration—Individuals or groups from the club must give a demonstration outside of their own club.
12. Field Trip—At least one meeting should be devoted to a field trip. It should be educational in nature.
13. News reports—Clubs should submit news reports to the county 4-H newsletter at least five times during the year. Attach copies of newsletters.

Use the proper forms to report on all of the above requirements (available on the county 4-H website). Submit to the Extension Office by September 1 of the 4-H year.

Blue Ribbons are awarded every year to all clubs qualifying.

ADDITIONAL AWARDS

SECRETARY'S AWARD: The Secretary's Award is awarded every year to the outstanding 4-H Club Secretary. These requirements must be met:

1. The 4-H Club Secretary's report should be neat and can be delivered to the Extension Office or e-mailed (bbaker@umext.maine.edu). It should arrive in the Extension Office before the next club meeting. Copies of the Secretary's Report, should you choose to use it, are available at the Extension office and the county website.
2. The report should include the following that apply:
 - Club Name
 - Date of Meeting
 - Time Started & Ended
 - Guests (including names)
 - Agenda
 - Meeting Program
 - Did you fulfill any goals
 - Date and place of next meeting**BE THOROUGH & DETAILED**
3. By September 1, a report of the number of meetings held during the current 4-H year must be signed by the Club Leader and submitted to the Extension Office. 80% of the meetings must be covered by a Secretary's Report.
(If your club is submitting a Plan of Work, this step will not be necessary.)

TREASURER'S AWARD: The Treasurer's Award is awarded every year to the outstanding 4-H Club Treasurer. These requirements must be met:

The Treasurer's Report must be submitted to the Extension Office monthly.
A copy of the report form is available from the Extension office or on the county 4-H website.
Or you may submit a form of your own choosing, including computer generated. The report should be neat and easily readable.

REPORTER'S AWARD: The Reporter's Award is awarded every year to the outstanding 4-H Club Reporter. These requirements must be met:

The Reporter's job is to keep records of community service activities, special club meetings & events, fund raisers, anything out of the ordinary that your club has done. These can be through newspapers, newsletters, radio and TV.
Reports & proof need to be submitted to the Extension Office within one month of the activity.
BE THOROUGH & DETAILED. Reports submitted by the 25th of the month will be included in the next 4-H newsletter.

LEADERSHIP AWARD The Leadership Award is given every year to the outstanding 4-Her who has demonstrated exceptional skills both within and outside of their 4-H Club. This award is based upon the recommendation of the Club Leader. A letter describing the candidate's qualifications and

achievements must be submitted to the Penobscot County 4-H Leaders' Association by September 1 of the 4-H year.

PUBLIC SERVICE AWARD: The Public Service Award is awarded every year to the 4-H Club who has participated in an exceptional Public Service Project. The Public Service document from the Plan of Work must be submitted to the Penobscot County 4-H Leaders' Association by September 1 of the 4-H year along with proof of activity (thank you notes, newspaper coverage, photos, etc.)

OUTSTANDING VOLUNTEER AWARD: The Outstanding Volunteer Award is awarded every year to an outstanding 4-H Club Volunteer. The recommendation for this award must come from the 4-H members of the Volunteer's club. A letter describing the candidate's qualifications and achievements must be submitted to the Penobscot County 4-H Leaders' Association at the Extension Office, Bangor by September 1 of the 4-H Year.

NOTE: WHILE ABOVE AWARDS ARE AWARDED EVERY YEAR, THIS IS DONE ONLY IF THERE IS A SUITABLE CANDIDATE WHO MEETS THE NECESSARY CRITERIA. IF NO CANDIDATES EXIST, THE AWARD WILL NOT BE GIVEN.