

Piscataquis County Cooperative Extension - Executive Committee Meeting Minutes
August 14, 2017

Piscataquis Extension Office Conference Room

Called to order at 3:00 PM

Members Present: Dottie Hadler, Tish Dotson, Karen Murphy, George McKay, Richard Neal, David Bridges

Staff Present: Sheila Norman, Trisha Smith, Donna Coffin

Minutes of last meeting accepted as written (motion by Tish and seconded by Karen)

Budget Report (Donna Coffin)

- Committee reviewed monthly budget report and detailed transaction report
- Donna noted the \$129.41 credit for returned fencing materials
- Donna made note that spending is down slightly from last year at this time

4H Presentation (Sheila Norman, report submitted)

- The Greenville Super Science club won second place in the club exhibit contest at the Bangor State Fair
- The Bell Building had some repairs to both the metal siding and roof (the walls and floors also received a pressure washing)
- Judging for food entries will be on Wed August 23 at 10:00 AM; more judges needed
- Sign-up sheet for fair has a lot of openings still (oversight of the 4H hall): greet fair growers, invite kiddos to participate in the craft, keep track of demographics, assist with collecting questions from visitors; secure building at the end of the day; 4H volunteers will fill in blanks
- Leaders are also holding a silent auction/accepting donations at PVF for the scholarship fund
- Animal Land at PVF will be overseen by the Libby Family and 4H volunteers take care of the operations
- Two potential volunteers have now been VOLT trained, and there is interest in starting a club in Dover-Foxcroft

Horticulture Presentation (Trisha Smith, report submitted)

- Piscataquis Passport: Trisha reported she had only one day where students were not in attendance
- The last free lunch at SeDo will be on the 18th
- Passports due by next Wednesday 8/23
- Working on streamlining packet for enrollment next year
- Scheduled around breakfast and lunch programs at SeDo
- Spaghetti squash crop - taste test with elementary kiddos last year
- 97 cloves of garlic drying in the attic
- Katrina (Trish's friend) - was a big help in getting the fence constructed (Richard and George requested a letter of thanks to send to Katrina)

Programs (Donna Coffin, report submitted)

- Reviewed statistics on one-to-one contact (Facebook reached 7,000 with 426 followers)
- Shared outcomes from Weed ID & Pesticide Recertification program

- Roger's Farm Field Day on September 9th
- One Tomato harvest survey at the Guilford food cupboard on 9/22 (400 total plants)
- Staff Training: Annual Civil Rights Training on 10/2

Unfinished Business

Executive Committee Recruitment

- Open to suggestions
- Tish is planning to resign because a lot of other commitments

SeDoMoCha School Garden Fence

- Katrina Caffey - send thank you note drafted by George (assisted with fence project at SeDo garden)
- Came in under budget
- Fence has been effective in keeping intruders out

Office Beautification (tabled)

Future Executive Committee Projects (tabled, but list of ideas reviewed)

- Help at the Piscataquis Valley Fair
- Newspaper articles/press releases
- Drawings for prizes
- Like & share on Facebook
- Helping with Community Garden projects
- High School community service credits

Budget Preparation Update

- Donna and Beth reviewed and updated cover letter and narrative prior to meeting
- Committee offered feedback, as well
- Donna covered the budget timeline beginning with written submission 9-1-17
- Committee made a motion during July meeting authorizing this recommended budget to be submitted
- Committee reviewed the Annual report
- Any further edits of these documents need to be in to Donna by Thursday, 8/17

Annual Meeting

- Still working on seeking out a Libra Foundation/Pineland representative to serve as keynote
- Early November timeframe

New Business

Dottie mentioned upcoming events at Tractor Supply:

- Car show on 8/19
- Pet event on 9/16
- Farmer's Market on 10/7

Adjournment at 4:15 PM (motion by Tish and seconded by Richard)

Submitted by David Bridges