

Leader's Guidelines for handling animal approval forms

(New guidelines that correspond to Animal Approval Forms revised 12-1-05)

- Species: either of these terms
 - Ovine (sheep) Bovine (cattle) Camelid (Llama/alpaca)
 - Equine (horse) Caprine (Goat) Canine (dog)
 - Rabbit Cavy (guinea pig) Poultry
 - Swine

- Verify 4-H Age
- Complete name *and* address
- Youth's name appears on front and back
- 4-H Leader/Advisor signs on the line immediately after last animal listed
- Animal's registered name/pet name
- There is some form of identification # in proper column(s)
 - If animal has both an ear tag and a microchip number, there is a separate column for each.
 - Registration number (if not a grade animal) should be entered
 - If registration has not been received – supply sire and dam's numbers
 - Grade Horse: Use Coggins Certification or a good photo as I.D.
 - Dairy animals should have a registration # unless that breed registry does not require such
 - Small animals, pets are identified by a good photo or markings are described in I.D. columns

- Show class—corresponds with date of birth
- Date of Ownership or Lease - If a registered animal is not registered in the child's name, i.e. "Farm Name" then the animal needs to be on a lease form.

- Lease form must be submitted at same time
- If Bred & Owned (owned mother when this animal was born) – some shows have special awards for Bred & Owned and use this to enter into class

- Must be at the County Extension office **by JUNE 30th.**
ESE Horse, April 1; ESE Dairy, May 1; Working Steer, May 1