NOTE TO REVIEWERS: PLEASE DO NOT WRITE ON THE PROMOTION PACKET MATERIALS. Use these criteria to evaluate the employee’s performance in relation to their job description. Recognize that UMCE Professionals work within widely different arenas (internal organizational support, county-based program, statewide programs), and that the nature of their accomplishments are influenced by the duties assigned to their position.

Performance Evaluations

Leadership
Evaluate the candidate's participation in committees, task forces and other interdisciplinary groups beyond normal job responsibilities that have contributed to the furthering of Extension’s mission.

Is there evidence of leadership in these committees, task forces and other interdisciplinary groups?

Innovations
What projects have been pursued or initiated by the candidate to benefit UMCE’s mission?

What creative and logical solutions to problems and decision-making processes have been developed and employed by the candidate?
Educational Support and Development
Evaluate examples of how the candidate has provided consistently high-quality educational support and development for UMCE.

Evaluate how the candidate has added benefits for the organization or for the people of Maine thru excellence in job performance or thru added responsibilities within the scope of their position.

Evaluate the candidate's evidence of greater autonomy within the scope of their position.

Evaluate the candidate's demonstration of effective teamwork.

Professional Development Initiatives
Evaluate professional development activities (courses, committee work, networking opportunities, professional affiliations, etc.), and their benefit to the candidate.

Other Comments

REVISED BY EPPRC 11/2005