

# EPPRC Reviewer Worksheet

NOTE TO REVIEWERS: PLEASE DO NOT WRITE ON THE PROMOTION PACKET MATERIALS. Use these criteria to evaluate the employee's performance in relation to their job description. Recognize that UMCE Professionals work within widely different arenas (internal organizational support, county-based program, statewide programs), and that the nature of their accomplishments are influenced by the duties assigned to their position.

Candidate Name: \_\_\_\_\_

Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_\_

RATING: S = SATISFACTORY  
N = NOT SATISFACTORY

## Performance Evaluations

	RATING

## Leadership

Evaluate the candidate's participation in committees, task forces and other interdisciplinary groups beyond normal job responsibilities that have contributed to the furthering of Extension's mission.

	RATING

Is there evidence of leadership in these committees, task forces and other interdisciplinary groups?

	RATING

## Innovations

What projects have been pursued or initiated by the candidate to benefit UMCE's mission?

	RATING

What creative and logical solutions to problems and decision-making processes have been developed and employed by the candidate?

	RATING

# Professional Promotion Rating Sheet

Candidate Name: \_\_\_\_\_

## Educational Support and Development

Evaluate examples of how the candidate has provided consistently high-quality educational support and development for UMCE.

_____	RATING
_____	
_____	
_____	

Evaluate how the candidate has added benefits for the organization or for the people of Maine thru excellence in job performance or thru added responsibilities within the scope of their position.

_____	RATING
_____	
_____	
_____	

Evaluate the candidate's evidence of greater autonomy within the scope of their position.

_____	RATING
_____	
_____	
_____	

Evaluate the candidate's demonstration of effective teamwork.

_____	RATING
_____	
_____	
_____	

## Professional Development Initiatives

Evaluate professional development activities (courses, committee work, networking opportunities, professional affiliations, etc.), and their benefit to the candidate.

_____	RATING
_____	
_____	
_____	

## Other Comments

_____	RATING
_____	
_____	
_____	